

BROMPTON BY SAWDON PARISH COUNCIL

Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, YO13 9JP.

Tel: 01723 865033 Email: bromptonbysawdonpcclerk@gmail.com

Minutes of Ordinary Council meeting held at Sawdon Village Hall on 18th March @ 7.30pm.

Notice of meeting – Public notice 1972 of the meeting has been given in accordance with schedule 12 Para 10(2) of the Government Act.

Present: Cllr. S Triffitt (Chairman), Cllr. R Carey (Vice Chairman), Cllr. K Stockill, Cllr. S Willbourne, Cllr. M Evans, B Williamson (Clerk). Borough Cllr. H Phillips, County Cllr. D Jeffels, Police representative (all 3 part of meeting), 3 members of the public.

Opening Address: The Chairman welcomed everyone to the meeting. **38/19**

Apologies: Cllr. D. Landi. **39/19**

Minutes of previous meeting: **40/19**

Minutes of meeting held on 18th February 2019 previously circulated to all. Accepted as a true record. Vote taken, agreed by all. Signed by the Chairman.

Matters Arising: **41/19**

Cllr. Willbourne has spoken to the Nichols family related to shooting rights on Common Ground, they would prefer reference to this is included in their own deeds rather than being in the public domain.

Declarations of Interest: **42/19**

Cllr. Evans & Triffitt both related to Cricket Club.

Police Report: **43/19**

Police report circulated to all prior to the meeting. One car seized in Brompton for having no insurance. Advised to keep valuables locked away & out of sight to potential burglars.

Complaint received by Clerk related to inconsiderate parking on Hungate near the corner which is making visibility difficult & dangerous and making access difficult for a resident using a walking frame. Raised with PC Bilton who confirmed it was not illegal parking. Area now being monitored on a regular basis. Car has now been identified by the Police. Advised that it is more effective for individuals to report any incidents directly to the Police themselves by phone or email as they can provide more details e.g. Make of car, colour, registration, times etc., this was also confirmed at the recent CAP meeting. The matter is being followed up. Cllr. Stockill requested that Rural Neighbourhood Watch signs be provided. Request for a copy of water vole report to be sent to BC Bilton. **RESOLVED:** Clerk will action.

Reports from Borough & County Councillors: **44/19**

Cllr. Heather Phillips:

BROMPTON BY SAWDON PARISH COUNCIL

Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, YO13 9JP.

Tel: 01723 865033 Email: bromptonbysawdonpcclerk@gmail.com

Minutes of Ordinary Council meeting held at Sawdon Village Hall on 18th March @ 7.30pm.

Notice of meeting – Public notice 1972 of the meeting has been given in accordance with schedule 12 Para 10(2) of the Government Act.

Present: Cllr. S Triffitt (Chairman), Cllr. R Carey (Vice Chairman), Cllr. K Stockill, Cllr. S Willbourne, Cllr. M Evans, B Williamson (Clerk). Borough Cllr. H Phillips, County Cllr. D Jeffels, Police representative (all 3 part of meeting), 3 members of the public.

Opening Address: The Chairman welcomed everyone to the meeting. **38/19**

Apologies: Cllr. D. Landi. **39/19**

Minutes of previous meeting: **40/19**

Minutes of meeting held on 18th February 2019 previously circulated to all. Accepted as a true record. Vote taken, agreed by all. Signed by the Chairman.

Matters Arising: **41/19**

Cllr. Willbourne has spoken to the Nichols family related to shooting rights on Common Ground, they would prefer reference to this is included in their own deeds rather than being in the public domain.

Declarations of Interest: **42/19**

Cllr. Evans & Triffitt both related to Cricket Club.

Police Report: **43/19**

Police report circulated to all prior to the meeting. One car seized in Brompton for having no insurance. Advised to keep valuables locked away & out of sight to potential burglars.

Complaint received by Clerk related to inconsiderate parking on Hungate near the corner which is making visibility difficult & dangerous and making access difficult for a resident using a walking frame. Raised with PC Bilton who confirmed it was not illegal parking. Area now being monitored on a regular basis. Car has now been identified by the Police. Advised that it is more effective for individuals to report any incidents directly to the Police themselves by phone or email as they can provide more details e.g. Make of car, colour, registration, times etc., this was also confirmed at the recent CAP meeting. The matter is being followed up. Cllr. Stockill requested that Rural Neighbourhood Watch signs be provided. Request for a copy of water vole report to be sent to BC Bilton. **RESOLVED:** Clerk will action.

Reports from Borough & County Councillors: **44/19**

Cllr. Heather Phillips:

- Last full Council meeting held.
- Still exploring date for meeting with Planning manager.

Cllr. David Jeffels:

- Involved in working parties looking at Town Centre Strategy regeneration, widening participation through volunteering & one related to health & social care. Reports due out shortly.
- Cayley Arms – attempts to contact owner related to future but not successful.
- New café opening shortly in old Post Office building.
- Meeting to be held with representatives of Scarborough Hospital & recent loss of oncology unit & other issues.
- Noted verges on the Butts need remedial work. Would be willing to offer some finance for remedial work from the Locality Budget. Will explore re-gravelling of car park area.

Anyone having difficulties accessing application for 10% reduced parking fees can request home visit from Councillor.

Correspondence:

45/19

Seat: - Letter received from individual requesting to place a commemorative seat in Brompton in remembrance of the Young family, former residents of Hungate. Discussed. Due to cost of maintenance the recent policy has been not to locate any new seats. **RESOLVED:** Clerk will contact family & suggest either a seat made of recycled plastic & approved by the Council could be placed by the War Memorial at a cost of around £500 or the purchase of a British indigenous tree to be planted in the village with a commemorative plaque at around £100.

Litter Pickers: - Request from Friends Working Party of the Butts that the Council purchase some litter pickers to make the task easier for the volunteers. Example circulated & discussed.

RESOLVED: Clerk will purchase three & inform the group.

Brompton Cricket Club: - Clerk received a letter from the secretary informing of the recent league promotion resulting in the requirement for updated pavilion & facilities costing in excess of £20000. Discussion. **RESOLVED:** Clerk will advise the club that they can apply through the small grants' application process to a maximum of £250.

Open Forum:

46/19

- The village newsletter is at the printers & will be circulated next week.
- Speed warning light needs reporting as being out in Brompton.

Highways: Kerbs on Chapel Lane dealt with.

47/19

Planning Matters:

48/19

Sawdon – NYM / 2019 / 0008/FL – circulated prior to meeting for comments. No objections. NYMNP informed.

Financial Matters:

49/19

a) Accounts to be approved this month:

7 accounts which include website hosting, room hire, HMRC, battery replacement & three months' salary for clerk. TOTAL: = **£1019.37**

- Last full Council meeting held.
- Still exploring date for meeting with Planning manager.

Cllr. David Jeffels:

- Involved in working parties looking at Town Centre Strategy regeneration, widening participation through volunteering & one related to health & social care. Reports due out shortly.
- Cayley Arms – attempts to contact owner related to future but not successful.
- New café opening shortly in old Post Office building.
- Meeting to be held with representatives of Scarborough Hospital & recent loss of oncology unit & other issues.
- Noted verges on the Butts need remedial work. Would be willing to offer some finance for remedial work from the Locality Budget. Will explore re-gravelling of car park area.

Anyone having difficulties accessing application for 10% reduced parking fees can request home visit from Councillor.

Correspondence:

45/19

Seat: - Letter received from individual requesting to place a commemorative seat in Brompton in remembrance of the Young family, former residents of Hungate. Discussed. Due to cost of maintenance the recent policy has been not to locate any new seats. **RESOLVED:** Clerk will contact family & suggest either a seat made of recycled plastic & approved by the Council could be placed by the War Memorial at a cost of around £500 or the purchase of a British indigenous tree to be planted in the village with a commemorative plaque at around £100.

Litter Pickers: - Request from Friends Working Party of the Butts that the Council purchase some litter pickers to make the task easier for the volunteers. Example circulated & discussed.

RESOLVED: Clerk will purchase three & inform the group.

Brompton Cricket Club: - Clerk received a letter from the secretary informing of the recent league promotion resulting in the requirement for updated pavilion & facilities costing in excess of £20000. Discussion. **RESOLVED:** Clerk will advise the club that they can apply through the small grants' application process to a maximum of £250.

Open Forum:

46/19

- The village newsletter is at the printers & will be circulated next week.
- Speed warning light needs reporting as being out in Brompton.

Highways: Kerbs on Chapel Lane dealt with.

47/19

Planning Matters:

48/19

Sawdon – NYM / 2019 / 0008/FL – circulated prior to meeting for comments. No objections. NYMNP informed.

Financial Matters:

49/19

a) Accounts to be approved this month:

7 accounts which include website hosting, room hire, HMRC, battery replacement & three months' salary for clerk. TOTAL: = **£1019.37**

b) Other issues:

- The clerk is still not receiving statements & is unable to request as not a signatory on account.
- New cheque book needs ordering – as above. Chair will order.
- All mandate forms returned as signatures do not correspond. Clerk written requested letter & signed by signatories. Mandates completed again.

Village Halls:**50/19**

Sawdon: £16700 in bank some of which will be used on replacement windows & doors. Charitable status still being considered. Safari Supper will be held in near future. Soup & pudding Community Lunch is going well. AGM - 7th May.

Brompton: Very busy with bookings. New volunteers will be participating in near future. IT is now connected & computer classes will be held. Community Payback team are using the toilet facilities whilst working in the village. Defibrillator & resuscitation training on 18th May. Radio Players will be performing 5 & 6 April.

Attendance @ Outside Meetings:**51/19**

CAPs Meeting: Cllr Willbourne attended the recent meeting which reported that both victim based & crime against society incidents had increased over the last three periods. Park & display signs now up at Seamer Station & will be implemented soon. A new PCSO, Anna Wilkinson will be joining the rural team in April.

The Butts, Brompton:**52/19**

- At recent meeting points clarified & original management plan redrafted with new proposals which will be circulated.
- Cllr. Evans requested that he be included in future meetings – confirmed.
- Cllr. Triffitt received a tree surgeon report & estimate to fell two trees & crown lift others at a cost of around £2800.
- A working party will be held on Sunday 24 March.

Sawdon Community Nature Reserve:**53/19**

Currently little work taking place as respecting the boundaries of the recent agreement.

Financial Risk & Financial Regulations:**54/19**

Draft copy of NALC regulations circulated to all with various areas highlighted. These are complex & thorough so will be deferred to the next meeting to allow Councillors to examine. All in agreement.

Parish Issues:**55/19**

a) Community Grant & Written Guidelines - Clerk Contacted YLCA for guidance & circulated advice. Proposed to Accept – Cllr. Carey Seconded- Cllr. Gray. All in favour.

b) Grass Cutting Contracts – Clerk contacted seven contractors but only two responded which was felt partly due to the short response time to meet the meeting date. Information on each contractors' quotes circulated. Both contractors & councillors had questions which they needed resolving. Discussion on each one. Proposed to accept Tender 1 which was Thomas Southwell for

b) Other issues:

- The clerk is still not receiving statements & is unable to request as not a signatory on account.
- New cheque book needs ordering – as above. Chair will order.
- All mandate forms returned as signatures do not correspond. Clerk written requested letter & signed by signatories. Mandates completed again.

Village Halls:**50/19**

Sawdon: £16700 in bank some of which will be used on replacement windows & doors. Charitable status still being considered. Safari Supper will be held in near future. Soup & pudding Community Lunch is going well. AGM - 7th May.

Brompton: Very busy with bookings. New volunteers will be participating in near future. IT is now connected & computer classes will be held. Community Payback team are using the toilet facilities whilst working in the village. Defibrillator & resuscitation training on 18th May. Radio Players will be performing 5 & 6 April.

Attendance @ Outside Meetings:**51/19**

CAPs Meeting: Cllr Willbourne attended the recent meeting which reported that both victim based & crime against society incidents had increased over the last three periods. Park & display signs now up at Seamer Station & will be implemented soon. A new PCSO, Anna Wilkinson will be joining the rural team in April.

The Butts, Brompton:**52/19**

- At recent meeting points clarified & original management plan redrafted with new proposals which will be circulated.
- Cllr. Evans requested that he be included in future meetings – confirmed.
- Cllr. Triffitt received a tree surgeon report & estimate to fell two trees & crown lift others at a cost of around £2800.
- A working party will be held on Sunday 24 March.

Sawdon Community Nature Reserve:**53/19**

Currently little work taking place as respecting the boundaries of the recent agreement.

Financial Risk & Financial Regulations:**54/19**

Draft copy of NALC regulations circulated to all with various areas highlighted. These are complex & thorough so will be deferred to the next meeting to allow Councillors to examine. All in agreement.

Parish Issues:**55/19**

a) Community Grant & Written Guidelines - Clerk Contacted YLCA for guidance & circulated advice. Proposed to Accept – Cllr. Carey Seconded- Cllr. Gray. All in favour.

b) Grass Cutting Contracts – Clerk contacted seven contractors but only two responded which was felt partly due to the short response time to meet the meeting date. Information on each contractors' quotes circulated. Both contractors & councillors had questions which they needed resolving. Discussion on each one. Proposed to accept Tender 1 which was Thomas Southwell for

one year & review to ensure both parties happy with arrangements. Vote taken & all in agreement.
RESOLVED- Clerk will contact Mr Southwell & request meeting with Councillors to clarify.

c) Notice Board – Sawdon - Clerk circulated examples of the many different styles & options. Requested clarification on what was required – size, type of material, locking system, background as all effect price. **RESOLVED:** Clerk agreed to source a notice board of recycled plastic, 3' x 3', non-locking with Sawdon on the top. Will aim to have the price etc for approval at the next meeting.

c) Election – Clerk attended recent training & now has application packs for both villages. Applications must be hand delivered to the Election Office by 4.00pm 3rd April, advised to make an appointment for checking, telephone number in pack, copies to be taken but only originals will be accepted. Election is now advertised. Anyone wanting an application pack to contact clerk on 01723 865033 or bromptonbysawdonpcclerk@gmail.com

d) Other items – Pot hole needs reporting on Ings Lane, gate issue on Cayley Lane, fly tipping of ivy near Manor Farm. Request to purchase Good Councillor Guides.

Date, Time & Venue of Next Meeting:

56/19

Brompton Village Hall @ 7.45 on Monday 15th April

Meeting closed @ 9.45

one year & review to ensure both parties happy with arrangements. Vote taken & all in agreement.
RESOLVED- Clerk will contact Mr Southwell & request meeting with Councillors to clarify.

c) Notice Board – Sawdon - Clerk circulated examples of the many different styles & options. Requested clarification on what was required – size, type of material, locking system, background as all effect price. **RESOLVED:** Clerk agreed to source a notice board of recycled plastic, 3' x 3', non-locking with Sawdon on the top. Will aim to have the price etc for approval at the next meeting.

c) Election – Clerk attended recent training & now has application packs for both villages. Applications must be hand delivered to the Election Office by 4.00pm 3rd April, advised to make an appointment for checking, telephone number in pack, copies to be taken but only originals will be accepted. Election is now advertised. Anyone wanting an application pack to contact clerk on 01723 865033 or bromptonbysawdonpcclerk@gmail.com

d) Other items – Pot hole needs reporting on Ings Lane, gate issue on Cayley Lane, fly tipping of ivy near Manor Farm. Request to purchase Good Councillor Guides.

Date, Time & Venue of Next Meeting:

56/19

Brompton Village Hall @ 7.45 on Monday 15th April

Meeting closed @ 9.45