

BROMPTON BY SAWDON PARISH COUNCIL

Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, YO13 9JP.

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Minutes of the meeting held in Brompton Village Hall on Monday 21st June 2021.

APOLOGIES: Cllr. S-L Miles, Boro Cllr. H Phillips.

PRESENT: Cllrs. S Triffitt, J Gray, D Landi, S Wilbourne, A Jackson, J Wallis, County & Boro Cllr. D Jeffels, Mrs B Williamson (Clerk), one member of the public.

Chairman's opening address:

11/21

Chairman, Cllr. Triffitt welcomed all back to the first live Parish Council meeting in Brompton Village Hall since the outbreak of the pandemic. He introduced the new Parish Councillor John Wallis of Brompton who has been co-opted onto the Council after Mr Carey's resignation. He thanked all for attending.

Declaration of Interest:

12/21

Cllr. Gray stated she may have an interest on an item on the Clerk's report.

To approve minutes of meeting from 13th April 2021.

13/21

Circulated prior to the meeting & assumed as read. Proposed to accept Cllr. Jackson, seconded Cllr. Gray. Vote taken all in agreement. Accepted.

REPORTS:

14/21

- a) **Police** – Circulated prior to the meeting. No further updates.
- b) **Borough Cllr. Jeffels** – Close monitoring of Covid cases in the area is taking place. Not as high as expected after the huge influx of visitors after the easing of some restrictions. Scarborough close to bottom of the table in North Yorkshire.
- c) **County Cllr. Jeffels** – Informed that the Parish Council has applied for financial support from the Covid Start up grant towards new signage in each village promoting walking & cycling routes in each village. The SBC Locality Budget is still available. He will explore the procedure for applying for the grant towards the tree survey in Sawdon & signage information for the historic water pump in Brompton. He requested applications for project funding from the NYCC Locality Budget. All five local schools are participating in the time capsule project for the Platinum Jubilee.
- d) No attendance at Outside meetings.
- e) **Clerk's Report** – Circulated in advance.
 - Response to subsidised local bus service in area required.
 - Complaint related to car parking in Cayley Lane – Cllr. Triffitt will follow this up & report back.
 - Brompton Village Hall request to raise the issue of picnic bench in the Village Hall area.
 - Issue of finance reporting raised by Brompton Village Hall.
 - Cost of notice board will be explored for replacement in Hungate.

Finance Report:

15/21

Monthly Finance Report – Information circulated of income & payments made during May & June.

First precept payment received -f £7846.14 & VAT refund - £1864.45.

Outgoing payments - £3094.14.

Proposed to accept – Cllr. Landi, seconded Cllr. Jackson. Vote taken. All in agreement to accept.

Annual Audit Accounts

Set of accounts circulated highlighting income & expenditure which will be submitted to the auditor.

Income for the year £16650

Outgoing £22855

Additional outgoing expenditure payments was made through the reserves of the Parish Council which has been built up over the previous years. Work and materials carried out on the riverbank were expensive requiring surveys, specialist workforce and specific conservation materials.

The Parish Council has made no increase in the precept for several years. This will have to be reviewed in future to comply with recommendations from PC advisory body of retaining financial reserves to meet expected expenditure in future. All in agreement that this will be reviewed.

The Annual Return will be published in line with regulations in due course.

Proposed to accept the annual account audit report Cllr. Landi, seconded Cllr. Jackson. Vote taken. All in agreement. Accounts accepted.

Parish Issues:

16/21

Grass Cutting on the Butts – Clarification on future cuts requested. Cllr. Triffitt confirmed paths were being cut through the area. Initial management of the grassed areas required to improve the quality.

Sawdon grass cutting – Cllr. Wilbourne requested verges be cut in Sawdon up to Well Spring Farm as done in previous years. Cllrs. Triffitt & Wilbourne will liaise and action with local contractor.

Verge Destruction – Verge near Low Hall Cottage destroyed with grass and daffodils removed. Clerk previously requested to report to NYCC Highways. Confirmation received that this is being explored by officers. Cllr. Triffitt requested thoughts on what can be done to prevent this in future. There is a need to preserve specific areas for habitat and wildlife which needs to be highlighted. Cllr. Miles exploring possibilities of doing this through the newsletter.

Sawdon Village Hall Lease & Trust Deed - Cllr. Wilbourne has discussed the expiry of the lease with C Powell of Sawdon Village Hall which comes to an end in March 2022. A new lease is required & constitution from Sawdon Village Hall. Clerk will contact management committee requesting a new draft to be presented to the Council by 1st September to allow for preparation & legal advice. Cllr. Jeffels will see if he can obtain a draft copy of an agreement.

Village Hall Reports:

17/21

Brompton Village Hall - D Ford reported that the hall will be redecorated later in the month. Landscaping at the rear is in progress. Proposals for picnic tables circulated again & request made for a site meeting. Site meeting 20th September @ 6.40.

Sawdon Village Hall – No update available.

Parish Issues:

18/21

- Cllr. Wilbourne has produced a detailed report of grass cutting requirements in Sawdon which can be used in future tenders.
- Request for more waste bins in Sawdon will be reviewed later in the year to see if still required.
- Overhanging branches in Sawdon need trimming. G Mort will be asked for advice.
- Cllr. Gray advised that information gained from PROW highlights that it is the responsibility of the landowner to keep areas clear. If gates / styles need repair PROW can gift repair kits for this work.

Meeting closed @ 8.30.

Date & Time of Next Meeting – Monday 19 July @ 7.00pm in Sawdon Village Hall.